

Quick Start: QPC XSCAN32 Archiving Database


Archiving QPC XSCAN32 Database

1. Open XSCAN.
2. Go to *File* → *Archive Database*.
3. The user is asked to confirm the archive process, click **Yes**.




4. Select the location to archive the database to.



5. When archiving is completed a message will appear informing the user of the archive location.
 **Note:** the current date and time is used for the folder name of the archived database.

Restoring Archived Database

 **WARNING:** It is strongly recommends backing up data to non-spinning media CD/DVD or an archive (PACS) with RAID capability to ensure no loss of data.

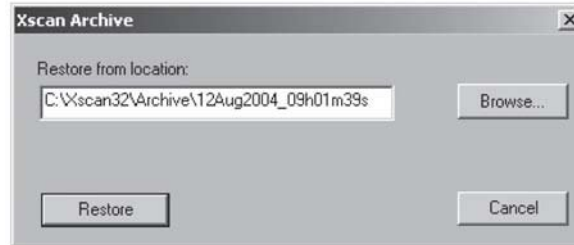
1. To restore an Archive, go to *File* → *Restore Archive*.

 **Note:** The current database in QPC must be empty.

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2. Select the location of the database to restore.



1 Searching QPC XSCAN32 Archive

1. Go to **File** → **Search Archives**.
2. To search a particular archive, select the archive location by selecting the **Browse** button.
3. Under Date/Time, select from the list of valid archives



4. The user can either:
 - (a) Select **Find** to open the entire database.
 - (b) Enter search values into the patient information fields. If the database contains a patient or multiple patients that match the criteria the database will be opened with the patient(s) selected. If the patient(s) could not be found you will be returned to the search dialog. For example, the user could enter "Th" in the First name field to find values such as "Thomas" and "Thelma."
5. The user can refine the search further by changing the Match field.

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The screenshot shows a software window titled "Archived Patient Information" with a search interface. At the top, there is a search bar labeled "Search for archived patient". Below this, the window is divided into several sections:

- Information:** Contains fields for Xscan ID (with the value "0"), Last Name, First Name, Doctor, Patient ID, Date Range, and DOB Range.
- Information:** Contains fields for Study Desc., Inst. Name, Exam Date/Time, and Dicom Acc No.
- Study Comments:** A large text area with a scroll bar.
- Visit Comments:** Another large text area with a scroll bar.
- Archive Information:** Includes a "Location" field with a "Browse..." button, a "Date/Time" field, and a "Search All Archives" checkbox.

At the bottom of the window, there are "Cancel" and "Find" buttons, and a "Match" dropdown menu set to "Any Part of Field".